



LIMPOPO GAMBLING BOARD
8 Hans van Rensburg Street
Polokwane, 0700

The Limpopo Gambling Board has the following challenging career opportunities

The Limpopo Gambling Board is an equal opportunity and affirmative action employer and to this extent conducts targeted recruitment for previously disadvantaged individuals. The institution is established for the purpose of regulating gambling activities in the Limpopo Province.

Post: Chief Financial Officer (Re-advert)
Salary: R1,424,659.00 (Cost to company, plus housing and Cell phone allowance)
Band Level: F1 (Patterson)
Ref No: 01/2022

This position reports to the Chief Executive Officer

Requirements:

- BCom Hons or equivalent at NQF Level 8 in Accounting. Current membership of a relevant and recognised professional body will be an advantage.
- An Executive Program in Management will be an added advantage.
- 10 years relevant experience including a minimum of five (5) years at Senior Management preferably in the field of Finance and/ or Accounting.
- Valid Driver's Licence.
- Knowledge of the gambling industry will serve as an added advantage.
- No direct or in-direct interest in gambling business.

Knowledge and competencies:

- Knowledge and understanding of the Public Finance Management Act, 1999 (PFMA), Gambling legislation and Regulations, Treasury Regulations, the Preferential Procurement Policy Framework Act, 2000.
- Should be able to demonstrate competencies in strategic capability & leadership; people management and empowerment; Project and Programme Management; Financial Management and Change Management.
- MS Office suite preferably at advanced level (EXCEL, WORD, PowerPoint).
- Accounting Applications.
- Report writing.
- Presentation skills.

Duties:

- Develop and maintain appropriate financial system and policies to ensure effective, efficient, and economical management of resources and assets of the Board.
- Ensure compliance with the provisions of all relevant legislation and accounting standards, including but not limited to the Limpopo Gambling Act, National Gambling act, PFMA, Treasury Regulations, Income Tax Act and GRAP.
- Manage all transfers from and to government and ensure that proper accountability is maintained.
- Management working capital, assets, and liabilities.
- Advice and guide Management and the Board of Directors on annual budget and financial planning processes.
- Compile, manage the organizational budget.
- Prepare and maintain regular financial statements for the Board's approval.
- Management the preparation and support of all external audits.
- Management of and reporting on the implementation of the Post Audit action plan.
- Management the procurement of goods and services in accordance with the Supply Chain Management Framework.
- Responsible for instituting systems and controls that prevent occurrence of irregular, unauthorized, fruitless and wasteful expenditure and ensures disclosure thereof when it occurs.

- Identification and mitigation of financial risks by means of suitable risk identification and review processes, policies and procedures.
- Ensuring proper segregation of duties and development and implementation of proper internal control procedures.

Post: Senior Manager: Corporate Services
Salary: R1,116,960.93 (Cost to company, plus housing allowance)
Band level: E (Patterson)
Ref No: 02/2022

This position reports to the Chief Executive Officer.

Requirements:

- A relevant degree or equivalent in Human Resources/Public Administration/Information Technology/Law/Social Sciences.
- A minimum of 5 years' management experience, with at least 3 years in a corporate services environment.
- Public sector experience would be an advantage.
- Knowledge of all applicable acts, eg PFMA.
- Appreciation and understanding of the governance frameworks in public institutions.
- Strong stakeholder management and conflict management experience.
- People and diversity management experience.
- Excellent communication skills (written and verbal).
- Highly influential personality.
- A clear understanding of legal frameworks and compliance issues.
- A dynamic and flexible leader with the ability to learn, inspire and invigorate team members.
- The ability to draft strategy documents independently.
- Maturity, with high emotional intelligence.

Duties:

- Designing and driving the implementation of the Operational Strategy and targets, in line with organisational goals and objectives.
- Identifying, developing, and managing HR strategy and periodic plans.
- Managing the implementation of employee benefits and wellness programmes through sound HR practices.
- Identifying HR and labour relations needs and managing any risks associated with HR matters.
- Managing and monitoring all legal matters to ensure the interests of the LGB are protected.
- Providing appropriate legal advice to the LGB to minimise risk and ensure compliance with good practices, policy, and legislation.
- Identifying, developing, and managing the IT strategy and needs of LGB, ensuring these are followed through within specified timelines.
- Reviewing and managing the maintenance of a records and document management system.
- Monitoring and evaluating policies, systems, and structures to ensure that support systems enable delivery of LGB core business.
- Source talent and guide and manage the performance of staff in line with performance agreements.
- Manage stakeholder relationships, where appropriate.

Post: Manager: Information Technology
Salary: R689, 990.00 (Cost to company, plus housing allowance)
Band level: D1 (Patterson)
Ref No: 03/2022

This position reports to the Senior Manager Corporate Services.

Requirements:

- A Degree or three (3) year relevant Tertiary Qualification in Information Technology.
- Five (5) years' experience in an IT role.
- Knowledge in the applications of various financial and human resource systems.
- Experience in management will be an added advantage.

Duties:

- Ensure optimal functioning of information and Technology Service.
- Provide strategic IT leadership to the organisation.
- Manage IT budget and expenditure.
- Closely manage any IT systems, including changes or developments.
- Provide reliable and efficient IT infrastructure, web services and office equipment.
- Sound and proactive management of Information Security and document management services (and building access control).
- Effective people management.
- Development and review of IT policy of the Board.

Post: **Manager: Law Enforcement**
Salary: **R689,990.00 (Cost to company, plus housing allowance)**
Band Level: **D1 (Patterson)**
Ref No: **04/2022**

This position reports to the Senior Manager Law Enforcement.

Requirements:

- A degree or three (3) year relevant diploma in the policing or related field.
- More than five (5) years' experience in a policing/law enforcement environment.
- Completed Detective learning programme will serve as an advantage.
- Knowledge of the gambling industry.
- Cyber crime and forensic investigation background
- Computer skills.
- Numeracy skills.
- Problem solving skills and innovativeness.

Duties:

- Investigating illegal gambling operations in the province.
- Manage intelligence information on illegal gambling operations.
- Supervision of inspectors and People Management.
- Customer Service and Administration.
- Resource management: Arms and Ammunition.
- Relationship and stakeholder management.

Notes:

Interested candidates must send their applications accompanied by a covering letter, certified copies of qualifications, certified ID copy and their Curriculum Vitae to: The Chief Executive Officer, Limpopo Gambling Board, Private bag X 9520, Polokwane, 0700 or by hand delivery to: Limpopo Gambling Board, No 8 Hans van Rensburg Street, Polokwane.

Faxed or e-mailed applications will not be considered. Failure to attach the required documents will disqualify applicants from being shortlisted.

The Board reserves the right not to appoint. Please note that you do not need to re-apply if you previously applied for the post of CFO.

Enquiries: **Ms Ethel Phoffu at 015 - 230 2319**
Closing date: **14 March 2022**



MR M.G. MAKOKO
CHIEF EXECUTIVE OFFICER

PLEASE NOTE:

A successful candidate will be subjected to probity before engagement to determine suitability. If no response is received within two months of the closing date, applicants are advised to consider their applications unsuccessful. All information received will be dealt with according to the POPI Act.

The Limpopo Gambling Board Promotes Responsible Gambling.



**WINNERS KNOW
WHEN TO STOP**
A GAMBLING PROBLEM HURTS
Call Our Toll Free Counselling Line
0800 006 009
or SMS 076 675 0710